



**LIMITED LIABILITY COMPANY (LLC)**

Meeting Date: \_\_\_\_\_  
Signing Date: \_\_\_\_\_

File No.: \_\_\_\_\_

**BASIC COMPANY INFORMATION**

Name of LLC		
Physical Business Address	Street	
	City/State/Zip	
Mailing Address (if different)	Street	
	City/State/Zip	
County of LLC		
Description of Operations		
Telephone		
Fax		
Email		
Professional license No. (if any)		

**OWNERS**

Name(s)	Social Security Number	% of Ownership

**MANAGERS (INCLUDE SUBSEQUENT IF THIS IS A SINGLE MEMBER LLC)**

Name(s)	Social Security Number	% of Ownership
Initial		
Subsequent		

**BUSINESS PREFERENCES**

Company Trade Name (if any)		
A trade name is any name, other than the legal name, under which a company operates		
Registered Agent Name/Address	Name	
	Street	
	City/State/Zip	
If you would like my office to serve as your registered agent, my annual fee is \$225.00		

**FINANCIAL INFORMATION**

Bank	Name	
	Street	
	City/State/Zip	
Accounting Firm	Name	
	Phone Number	
	Street	
	City/State/Zip	

**ADDITIONAL INFORMATION**

USE ADDITIONAL PAPER IF NECESSARY

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